



# TOWN *of* WAKE FOREST

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## HISTORIC PRESERVATION COMMISSION

### MINUTES

**April 13, 2011**

**Members Present:** Louise Howard (Chairman), Alexis Cooke (Vice-Chair), Debra Ludas, Parker Schlink (Treasurer), Sandy Smart, and Ann Welton  
**Members Absent:** Amy Dowdle  
**Staff Present:** Agnes Wanman (Planner)  
**Guests Present:** Drew Bridges

### CALL TO ORDER

The meeting was called to order at 7:05pm by the Chair.

### APPROVAL OF MINUTES

The minutes of the March 9, 2011 meeting were unanimously approved.

### TREASURER'S REPORT

Parker Schlink gave the report. After interest and an outstanding check written to the Cultural Arts Association in the amount of \$250.00 our balance is \$9,283.91. We have a CD maturing in May 2011. The report was unanimously approved. Parker Schlink moved to take \$3,000.00 from our checking account and take out a 6 month CD. Alexis Cooke seconded the motion which passed unanimously. Parker then moved to renew the CD maturing in May for another 6 months. Louise Howard seconded the motion which was approved unanimously.

### PUBLIC COMMENT

None

## OLD BUSINESS

- A. **Presentation by Parker Schlink on Researching Historic Properties:** Parker gave a very interesting presentation on easily available resources to research historic properties and gave a demonstration by going online and demonstrating how to the Raleigh mapping site. HPC members were excited about the possibilities. It was suggested that we organize an afternoon workshop this summer, inviting historic district residents to bring in their computers and research their homes. Agnes Wanman offered to see about having a couple printers set up so that people could print out the information they find.
- B. **Other:** None

## NEW BUSINESS & ANNOUNCEMENTS

- A. **Cemetery Directional Signs as Proposed by Nancy Bates:** The HPC thought the DRC should add the cemetery to the downtown wayfinding signs but felt that such signs were under the DRC purview. A separate sign with a separate pole was not the option the HPC wanted to see. Keeping the number of poles to a minimum was seen as important.
- B. **New Trash Can in Historic District Requested:** The HPC deferred a decision to the next meeting. In the meantime, members are to look at the streets and consider where additional trash cans should be placed. We may wish to purchase more than one trash can.
- C. **Other:** None

## ADJOURNMENT

The meeting was adjourned at 8:55pm.

Respectfully submitted,

  
Louise Howard, Chairman

  
Agnes W. Wanman, Secretary